



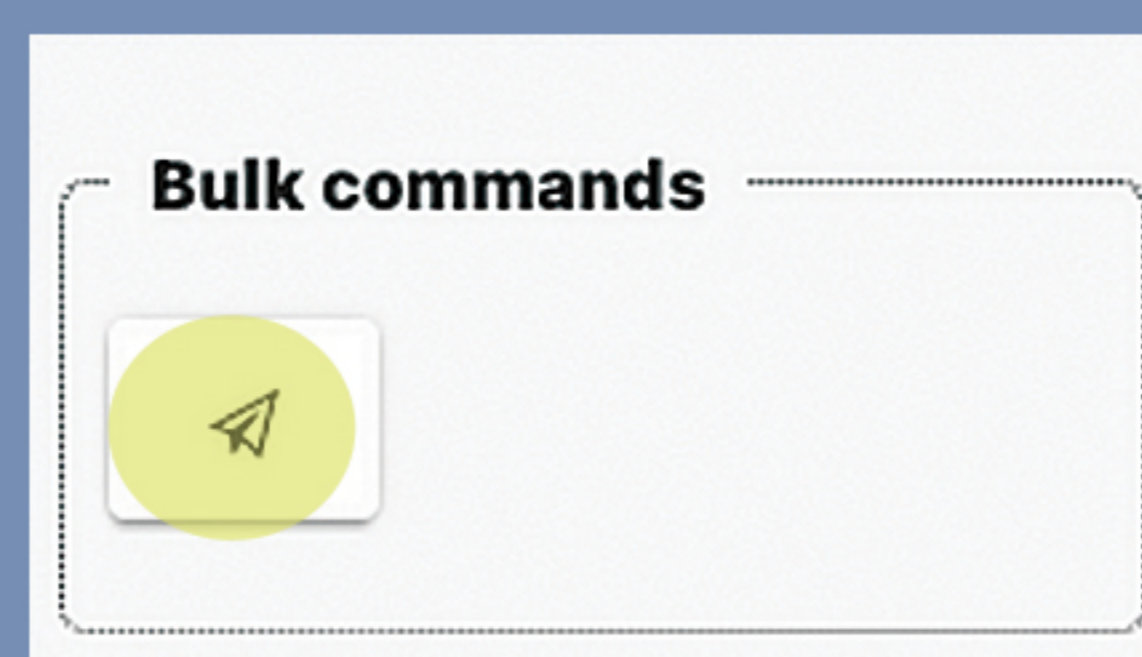
# SENDING MESSAGES

## GENiO User Training

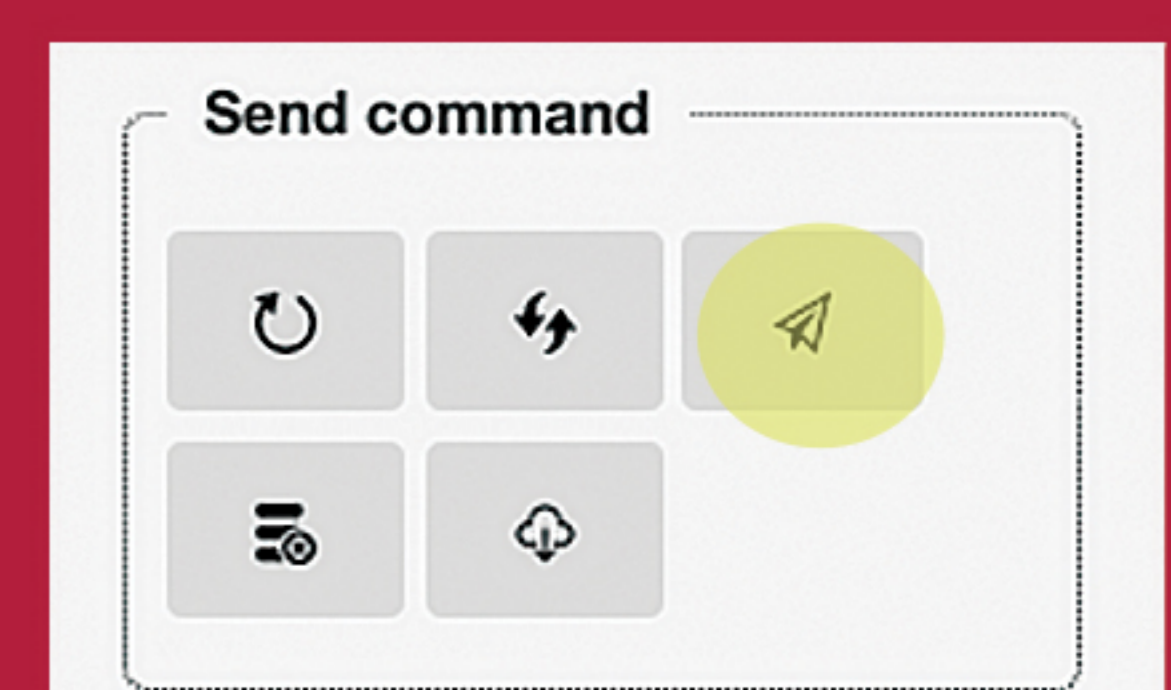
### SENDING BULK MESSAGES

### SENDING MESSAGES TO INDIVIDUAL DEVICES

To send a message to all the devices in your project or department, go to the Terminal Tab. At the top right of the screen, go to Bulk Commands box and select the Send Message icon.



To send a message to an individual device, go to the Terminal Tab and select the device you want to receive the message. On the right side in the Send Command box, select the Send Message icon.



A dialog box will appear. Fill in the title and the message you would like to send. Once the information is correct, hit the send button.

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